



Dear Parents,

**Second Term Examination (F.4)**

1. Second Term Examination for Form Four will be held from 10<sup>th</sup> March (Monday) to 23<sup>rd</sup> March (Tuesday).
2. The examination is scheduled to conduct in the afternoon (Students attending written examination should come to school by 1:20pm). Parents are advised to take note of the dates and time of the examination. Enclosed herewith is the second term examination timetable for your kind reference. Please urge your children to prepare for the examination and try their best in the revision. (Should there be any special circumstances occurred during the examination, for example, class suspension announced by the Education Bureau, the examination affected on that date will be cancelled and the make-up examination arrangement will be announced later. The remaining examination will not be affected.)
3. Students who fail to attend the examination due to sickness are required to submit a Sick Leave Certificate issued by a doctor and a parent's letter, otherwise, zero marks will be given to the examination papers involved and will be regarded as truancy.
4. If students have any symptoms of cold, please let the children stay at home for rest and should consult a doctor as soon as possible.
5. Students are not allowed to bring a mobile phone or a smart watch with them during the examination (please refer to the Conduct of Examination in the Student Handbook). Students found with these items will be treated as "attempting to cheat".
6. Examination schedule and related matters will also be uploaded to the school website <http://www.ssshk.edu.hk>

Yours sincerely,

Ms. To Yuk Yin  
Principal  
24<sup>th</sup> February, 2021



Circular Ref.: 20/21-63

**Second Term Examination (F.4)**  
**【 Reply Slip 】**

To: Principal To Yuk Yin  
I have read all the items in this notice.

Parent's signature : \_\_\_\_\_  
Name of Student : \_\_\_\_\_  
Class : \_\_\_\_\_ Class No.: \_\_\_\_\_  
Date : \_\_\_\_\_

Please sign and reply this notice on eClass platform on or before 26<sup>th</sup> February (Friday).