



Circular Ref.: 20/21-20

Dear Parents,

### **November School Circular (Form 5)**

Please take note to the following issues.

#### **1. First Term Examination**

- First Term Examination of Form Four to Form Six will be held from 2<sup>th</sup> November (Monday) to 13<sup>th</sup> November (Friday)
- The examination is scheduled to conduct in the morning (Students attending written examination should come to school by 7:50am). Parents are advised to take note of the dates and time of the examination. Enclosed herewith is the first term examination timetable for your kind reference. Please urge your children to prepare for the examination and try their best in the revision.

(Should there be any special circumstances occurred during the examination, for example, class suspension announced by the Education Bureau, the examination affected on that date will be cancelled and the make-up examination arrangement will be announced later. The remaining examination will not be affected.)

- Students who fail to attend the examination due to sickness are required to submit a Sick Leave Certificate issued by a doctor and a parent's letter, otherwise, zero marks will be given to the examination papers involved and will be regarded as truancy.)
- Students are not allowed to bring a mobile phone or a smart watch with them during the examination (please refer to the Conduct of Examination in the Student Handbook). Students found with these items will be treated as "attempting to cheat".
- The written exam for PE will be held during the Class Teacher Period on 30/10. Students are informed of the scope of examination by their subject teacher.
- Examination schedule and related matters will also be uploaded to the school website <http://www.ssshk.edu.hk>

#### **2. Influenza Vaccination**

Influenza is very active in Autumn and Winter. Diseases can spread easily in the crowd. Children are particularly vulnerable to infection by 40% higher than adults. The risk of infection will increase when they study in air-conditioned classrooms for prolonged period in school.

In order to avoid students from contracting influenza, vaccination is recommended. Students are sponsored by our alumni to receive quadrivalent influenza at a cheaper cost of HK\$150.00. Participating students who feel ill will not be given vaccination, and the fee will be refunded after. The details of the vaccination are as follows.

Date : 27<sup>th</sup> November (Friday)

Venue : School Hall

Time : During lessons ( schedule for vaccine injection will be announced later )

**\*(Participant fees will be notified later)**

### 3. Bill payments for 1<sup>st</sup> stage

The school has launched to use the "electronic toll collection system" to simplify the payment process. Parents may pay the school fees by the following two methods.

1) PPS by telephone / online

The merchant code of our school is **6326**. Please refer to [Appendix 1] for details.

2) "Over-the-counter bill payment service" offered at Circle K and VanGo.

Parents should bring along the bill for making payment at the counters of the above-mentioned convenience shops. Receipt should be kept upon payment.

Below are the miscellaneous fees for F.5 students to be settled in the first stage of this academic year.

Items	Particulars	Form 5
Fees for Specific Purposes (1st term)	To subsidise the deficit of the government allowance, such as facilities & equipment in classroom.	100
Tong Fai	---	530
Parent-Teacher Association Fee	---	50
Other Subjects		
Religious Knowledge	Notes and folders	41
Chinese Language	Notes, composition papers and folders	100
English Language	Notes and folders	60
Mathematics	Exam drills exercises, workbooks, school-based notes, exercise books	80
Liberal Studies	Worksheets, revision notes, supplementary materials, mock exam drills, and answer scripts samples	50
	<b>Total amount (in HK\$)</b>	<b>\$1,011</b>

Please kindly make payment via the above-mentioned methods **on or before 30<sup>th</sup> October (Friday)**. For any enquiries regarding "electronic toll collection system", please feel free to call our School General Office at 2884 3581.

### 4. Special arrangements for School Picnic on November 20

In response to the latest epidemic prevention guidelines issued by the Education Bureau, the School Picnic of November 20 will be postponed to June 29, 2021. November 20 will be changed to Teacher Professional Development Day. Students do not have to attend classes on that day and should not stay in public areas in order to minimize the risk of infection.

Yours sincerely,

Ms. To Yuk Yin

Principal

15<sup>th</sup> October 2020



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#### **【 Reply Slip 】**

To : Principal To Yuk Yin

I have read all the items in this notice.

Parent's signature : \_\_\_\_\_

Name of Student : \_\_\_\_\_

Class : \_\_\_\_\_ Class No.: \_\_\_\_\_

Date : \_\_\_\_\_

Please sign and reply this notice on eClass platform on or before 23 October (Friday).